

DIRECTOR OF CENTRAL INTELLIGENCE  
SECURITY COMMITTEE  
SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE

MEMORANDUM FOR MEMBERS

SUBJECT: SAESC Meeting

The next SAESC meeting will be held at 10 a.m. on 21 November 1983 at CIA Headquarters, Room GK57. The meeting agenda is enclosed as are the minutes from our 6 October meeting.

As noted on the Agenda, Chairman for the two Working Groups (Audio/Visual Catalog and 1984 Summer Olympics) should be prepared to report on the status of their projects. Subcommittee representatives from five departments/agencies have not, as yet, submitted the Security Awareness Program summaries which were requested during the 24 August meeting. Outstanding summaries should be submitted at this meeting.

Recommended additions or changes to the Agenda may be submitted to the undersigned by phone.



Chairman

STAT

SECURITY COMMITTEE  
SECURITY AWARENESS SUBCOMMITTEE  
MEETING 10/6/83

PRESENT:

[ ]	Chairman	STAT
Mr. Steve Slaughter	DOE	
[ ]	CIA	STAT
Ms. Rita Metro	OSAF	
Mr. William Cross	DOJ	
[ ]	SECOM	STAT
Mr. Joseph Ambrogio	TREASURY	
Ms. Nancy L. Barnes	DIS	
[ ]	DIA	STAT
Mr. Joseph Waggoner	FBI	
Mr. John T. Miller	DIS	
Mr. Ray Yonkus	USSS	
Mr. Jim Passarelli	ARMY	
[ ]	NSA	STAT

OLD BUSINESS:

1. Minutes from the previous Subcommittee meeting were read and approved without comment.
2. Subcommittee members present were asked to review the listing of current mailing addresses, and identifying data in order to ensure that the final published listing is accurate.
3. [ ] reported that the Subcommittee Charter, which was approved by all members at the previous meeting, was approved by the Security Committee on 14 September. STAT
4. Submissions were accepted by [ ] regarding the information he had requested at the previous meeting on the security awareness programs at each member's Department/Agency. Five members have yet to submit their responses. STAT

NEW BUSINESS:

1. [ ] appointed a three-member task group or team to study and propose options regarding a Subcommittee catalog of audio-visual materials. A report is to be provided at the next meeting. The chairperson of the group will be Ms. Nancy Barnes, DISI; other members are [ ] DIA, and Mr. Steve Slaughter, DOE.
2. A second task group was formed to study the 1984 Summer Olympics in Los Angeles. The team will consider what information the Subcommittee might disseminate, an assessment of the potential threat, and perhaps, a unified policy statement. The team will be chaired by Mr. Joseph Waggoner, FBI; other members are [ ] CIA, Mr. Ray Yonkus, USSS, and Mr. James Passarelli, Army.

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3. DISI's videotape, "Operation Redfox" and NSA's videotape, "Introduction to COMINT" were viewed by Subcommittee members.

5. According to [ ] the FY-85 budget for SECOM has been cut in half, a development which has an impact on the Subcommittee. [ ] stated that there is [ ] available for Subcommittee programs.

6. [ ] reported that a SECOM Seminar is to be held on 11 - 12 October, which is to be attended primarily by SECOM principles. During the Security Education portion of the program the "Operation Redfox" videotape will be shown.

7. [ ] described NSA's upcoming Security Week program and invited all members to attend. A Schedule of Events for the program was distributed to all members.

8. The next Subcommittee meeting, originally scheduled for 10 November at CIA Headquarters, has been rescheduled for Monday, 21 November at 10:00.

[ ]

Executive Secretary  
SAESC

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DIRECTOR OF CENTRAL INTELLIGENCE  
SECURITY COMMITTEE  
SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE

AGENDA

Wednesday, 21 November 1983, 1000 - 1230 Hours  
CIA Headquarters (Room No. GK57)

- Item #1. Approval of Minutes, 6 October 1983 meeting
- Item #2. Working Group reports:
  - a. Ms. Nancy Barnes, DISI - Catalog of Audio/Visual Materials
  - b. Mr. Joseph Waggoner, FBI - 1984 Summer Olympics at Los Angeles
- Item #3. Subcommittee discussion on Working Group projects.
- Item #4. Report from  on the NSA Security Week Program STAT  
Successes, lessons learned, etc.
- Item #5. Subcommittee role/responsibilities in dealing with unauthorized disclosures.